

**U.S. ARMY CORPS OF ENGINEERS**  
**PHILADELPHIA DISTRICT – NOW HIRING**

*Accountant GS-05/07, Full Performance Level GS-11 (1 Vacancy)*

*THIS IS A DIRECT HIRE SOLICITATION – THIS POSITION IS BEING ADVERTISED THROUGH THE DIRECT-HIRE AUTHORITY (DHA) FOR CERTAIN COMPETITIVE SERVICE POSITIONS (PUBLIC LAW 116-92, SECTION 1109).*

This job is a civilian position and does not require military service (including commission and enlistment).

**HOW TO APPLY** – Email the following documents to [Satish.Patel@usace.army.mil](mailto:Satish.Patel@usace.army.mil):

- a. A copy of your most current Resume which clearly identifies beginning and ending dates of employment. Include work experiences and skills exhibited, number of hours per week worked at each job, and associated references.
- b. An unofficial copy of your college transcript which includes the name of your educational institute, your identifying information, the degree conferred, and date degree conferred.

Opens: 06 September 2022. Closes: 27 September 2022. These documents must be emailed no later than 11:59pm on 27 September 2022.

***This position is located at U.S. Army Corps of Engineers, Philadelphia District, Resource Management Division, Finance and Accounting Branch, 100 Penn Sq East, Philadelphia, PA. This is a permanent Federal civilian position which include: paid holidays, annual and sick leave, health, dental, vision and life insurance, public transportation subsidy, and participation in the Federal Employees Retirement System (FERS) retirement plan, which includes the Thrift Savings Plan, a 401k-style investment plan with up to 5% employer matching.***

**Position Title: Accountant GS-0510-05/07 Full Performance GS-11**

**Salary Range: -**

GS-0510-05: \$ 39,460 (step 1) - \$51,297 (step 10) annually

GS-0510-07: \$ 48,880 (step 1) - \$ 63,538 (step 10) annually

**POSITION DUTIES:**

**GS-0510-05**

- Assist senior specialist and supervisor in conducting accounting functions.
- Assist in reviews of accounting and operational functions by applying professional knowledge of accounting and auditing theories, principles, practices, automated systems, and related regulatory and statutory requirements to identify issues such as non-compliance with laws and regulations, inaccurate records and reports, and lack of documentary evidence.

- Utilize computers and software including Corps-developed software and Microsoft Office Suite.
- Research legal and regulatory material to obtain factual information and/or interpretation for use by the supervisor or co-workers.
- Attend meetings and conferences to observe the proceedings.
- Review limited types of reoccurring accounting functions.

**GS-0510-07**

- Assist senior specialist and supervisor in conducting accounting functions.
- Assist in reviews of accounting and operational functions by applying professional knowledge of accounting and auditing theories, principles, practices, automated systems, and related regulatory and statutory requirements to identify issues such as non-compliance with laws and regulations, inaccurate records and reports, and lack of documentary evidence.
- Utilize computers and software including Corps-developed software and Microsoft Office Suite.
- Research legal and regulatory material to obtain factual information and/or interpretation for use by the supervisor or co-workers.
- Attend meetings and conferences to observe the proceedings.
- Review various types of accounting functions.

**Qualifications:** Basic Requirement for Position:

**To be considered for the GS-05:**

Degree: Bachelor's degree (or higher degree) in accounting; or a degree in a related field such as business administration, finance, or public administration that included or was supplemented by 24 semester hours in accounting. The 24 hours may include up to 6 hours of credit in business law.

OR

Combination of Education and Experience: Must include at least 4 years of experience in accounting, or an equivalent combination of accounting experience, college-level education, and training that provided professional accounting knowledge. The applicant's background must also include one of the following:

- (1) Twenty-four semester hours in accounting or auditing courses of appropriate type and quality. This can include up to 6 hours of business law; OR
- (2) A certificate as Certified Public Accountant or a Certified Internal Auditor, obtained through written examination; OR
- (3) Completion of the requirements for a degree that included substantial course work in accounting or auditing, e.g., 15 semester hours, but that does not fully satisfy the 24-semester-hour requirement of paragraph A, provided that (a) the applicant has successfully worked at the full-performance level in accounting, auditing, or a related field, e.g., valuation engineering or financial institution examining; AND (b) a panel of at least two higher level professional accountants or auditors has determined that the applicant has demonstrated a good knowledge of accounting and of related and underlying fields that equals in breadth, depth, currency, and level of advancement that which is normally associated with successful completion of the 4-year course of study described in paragraph A; AND (c) except for

literal nonconformance to the requirement of 24 semester hours in accounting, the applicant's education, training, and experience fully meet the specified requirements.

**To be considered for the GS-07:**

A. Degree: Bachelor's degree (or higher degree) in accounting; or a degree in a related field such as business administration, finance, or public administration that included or was supplemented by 24 semester hours in accounting. The 24 hours may include up to 6 hours of credit in business law.

OR

B. Combination of Education and Experience: Must include at least 4 years of experience in accounting, or an equivalent combination of accounting experience, college-level education, and training that provided professional accounting knowledge. The applicant's background must also include one of the following:

- (1) Twenty-four semester hours in accounting or auditing courses of appropriate type and quality. This can include up to 6 hours of business law; OR
- (2) A certificate as Certified Public Accountant or a Certified Internal Auditor, obtained through written examination; OR
- (3) Completion of the requirements for a degree that included substantial course work in accounting or auditing, e.g., 15 semester hours, but that does not fully satisfy the 24-semester-hour requirement of paragraph A, provided that (a) the applicant has successfully worked at the full-performance level in accounting, auditing, or a related field, e.g., valuation engineering or financial institution examining; AND (b) a panel of at least two higher level professional accountants or auditors has determined that the applicant has demonstrated a good knowledge of accounting and of related and underlying fields that equals in breadth, depth, currency, and level of advancement that which is normally associated with successful completion of the 4-year course of study described in paragraph A; AND (c) except for literal nonconformance to the requirement of 24 semester hours in accounting, the applicant's education, training, and experience fully meet the specified requirements.

In addition to meeting the basic requirement above, to qualify for this position you must also meet the qualification requirements listed below:

Specialized Experience: One year of specialized experience which includes experience processing accounting actions and using financial automated systems. This definition of specialized experience is typical of work performed at the second lower grade/level position in the federal service (GS-05).

OR

Education: One full year of graduate level education in a field which demonstrates the knowledge, skills, and abilities necessary to do the work of the position, such as: accounting; or a degree in a related field such as business administration, finance, or public administration that included or was supplemented by 24 semester hours in accounting. The 24 hours may include up to 6 hours of credit in business law.

OR

Superior Academic Achievement. In order to be creditable under this provision, Superior Academic Achievement must have been gained in a curriculum that is qualifying for the position to be filled, such as that identified in Education above. Superior Academic Achievement is based on:

(1) Class Standing - Applicants must be in the upper third of the graduating class in the college, university, or major subdivision, such as the College of Liberal Arts or the School of Business Administration, based on completed courses; OR

(2) Grade-Point Average (G.P.A.) - Applicants must have a grade-point average of either (a) 3.0 or higher out of a possible 4.0 ("B" or better) as recorded on your official transcript, or as computed based on 4 years of education, or as computed based on courses completed during the final 2 years of the curriculum; or (b) 3.5 or higher out of a possible 4.0 ("B+" or better) based on the average of the required courses completed in the major field or the required courses in the major field completed during the final 2 years of the curriculum. Grade-point averages are to be rounded to one decimal place. For example, 2.95 will round to 3.0 and 2.94 will round to 2.9.; OR

(3) Honor Society Membership - Applicants may be considered eligible based on membership in one of the approved national scholastic honor societies listed by the Association of College Honor Societies (<https://www.achsntl.org/>).

OR

Combination of Education and Experience: A combination of education and experience may be used to qualify for this position as long as the computed percentage of the requirements is at least 100%. To compute the percentage of the requirements, divide your total months of experience by 12. Then divide the total number of completed graduate semester hours (or equivalent) by 18. Add the two percentages.

**Department of Defense Financial Management Certification:** This position requires possession of, or the ability to acquire, a DoD Financial Management Certification Level 1. The certification shall be completed within 24 months after initial date of employment.

**Probationary Period:** A two-year Probationary or Trial period may be required.

**Travel:** Travel may be required up to 5% of the time.

**Additional Information:** Information may be requested regarding the vaccination status of selected applicants for the purposes of implementing other workplace safety protocols. For more information, visit <https://www.saferfederalworkforce.gov/faq/vaccinations/>.

**Reasonable Accommodation:** Reasonable Accommodation is available to qualified employees with disabilities. For further information visit: <https://www.opm.gov/policy-data-oversight/disability-employment/reasonable-accommodations/>

Multiple selections may be made.

Recruitment Incentive may be authorized.

Requirements for positions Upon Job Offer:

Selective service registration  
Proof of US Citizenship  
Direct Deposit of pay